



FREQUENTLY ASKED QUESTIONS ABOUT CCC

What is "CCC" Course?"

Course on Computer Concept (CCC) is designed to aim at imparting a basic level appreciation for the common man. After completing the course the incumbent is able to the use of computer for basic purpose of preparing his personal/ business letters, viewing information on the Internet, sending mails, preparing his business presentations, playing games etc.

What is the detailed syllabus of CCC course?

For detailed syllabus please visit <http://www.doeacc.edu.in>

What is the duration of CCC course?

Normally the CCC course duration is 80 hours (Theory: 25 Hrs + Tutorials: 5 Hrs + Practical: 50 Hrs)

Where can I get information about CCC program?

From the Web site <http://www.doeacc.edu.in> or from any of the CCC accredited institute or by writing to DOEACC Society – CCC Section, for the details.

What are the admissions requirements for the CCC course?

The candidates can appear in the DOEACC CCC Examination through following three modes and the eligibility criteria for each mode are indicated against each:

- 1.Candidates sponsored by DOEACC approved Institutes permitted to conduct CCC Course – irrespective of any educational qualifications;
- 2.Candidates sponsored by Government recognized Schools/Colleges having obtained an Unique Identity number from DOEACC for conducting CCC - irrespective of any educational qualifications; and
- 3.Direct Applicants (without essentially undergoing the Accredited course or without being sponsored by a Govt. recognised School/College) – A minimum educational qualification of passing Matric/High School/SSLC or equivalent

What are the application requirements?

Application Form to the DOEACC Society through any of the institute specifically authorized by the DOEACC to conduct CCC Course.

What documents I should send along with my application?

Two recent passport size photographs and examination fee along with the application form. In case of direct candidates, attested copy of minimum educational qualification needs to be attached with the exam form.

How do I apply?

It's easy to apply. Simply fill in the CCC Examination Application Form and submit it through DOEACC approved institute, where you have undergone the training.

How do I get an application form?

Examination application form is available on the web site of DOEACC Society.

How much does it cost?

Examination form is available on the web site of the Society. The duly filled in downloaded examination form can be submitted with a Demand Draft of Rs.360/- (Rs. 340/- examination fee + Rs.20/- form processing charges) drawn on any Nationalised bank in favour of the RCs concerned payable at the branches designated by the Society from time to time can be submitted at the regional centre catering to the specific state to which the candidate belongs. This fee is non-refundable and not transferable.

What is the schedule of the examination?

The examination is conducted three times in a year commencing from the 4th Sunday of February, June and October. (wef May 2008 exam onwards)

Activity	For candidates appearing through approved Institutes			For candidates appearing as direct applicant		
	Feb Exam	June Exam	Oct Exam	Feb Exam	June Exam	Oct Exam
Commencement date for receipt of filled in forms	Preceding 1 st Oct	Preceding 1 st Feb	Preceding 1 st June	Preceding 1 st Oct	Preceding 1 st Feb	Preceding 1 st June
Last date for receipt of requests for Exam Forms	Preceding 31 st Dec	Preceding 30 th Apr	Preceding 31 st Aug	Preceding 5 th Dec	Preceding 5 th Apr	Preceding 5 th Aug
Last date for submission of filled-in Forms without late fee	-do-	-do-	-do-	Preceding 10 th Dec	Preceding 10 th Apr	Preceding 10 th Aug
Last date for submission of filled-in Forms with late fee	Preceding 10 th Jan	Preceding 10 th May	Preceding 10 th Sep	Preceding 20 th Dec	Preceding 20 th Apr	Preceding 20 th Aug
Date of commencement of Exam.	4 th Saturday of Feb	4 th Saturday of June	4 th Saturday of Oct	4 th Saturday of Feb	4 th Saturday of June	4 th Saturday of Oct

Can I file a late application?

Yes. Submission of examination forms with late fee @ Rs. 50/- per examination application form. The last date of receipt of such forms is 10 days after the normal cut off date for receipt of Examination Forms.

Can I use previously issued application forms?

No.

Where do I send my application?

The duly filled examination form along with the relevant documents and examination fee may be submitted to the regional centre catering to your region. In case of the candidates from approved Institutes, the same shall be submitted to the respective regional centre through the Institute specifically authorized by the DOEACC for conducting CCC Course

How many papers are there in CCC course?

There is only one examination, which is theory paper.

What is the minimum score required to qualify CCC successfully?

50 % marks are the minimum score required.

Can you tell me where I will be appearing for the theory examinations?

From September 2004 Examination onwards, Society is conducting examination for CCC online. The details of the examination centers shall be provided with the Examination Application forms.

I am interested in CCC Course. But my background is not in science. May I apply to enter your CCC program?

Yes, since this is a course on Computer Appreciation, no pre-requisite is needed. However, you must have working knowledge of English.

If I get admission to O/A/B or C level of DOEACC Society after completing CCC can I get any benefit of CCC?

No.

How long does it take to hear whether I have been admitted or not?

Please check with the institute where you have registered yourself for CCC examination. The details of the Roll numbers and examination centers are also provided on the web site of the Society prior to each Examination.

To whom should I contact to know my examination result?

Please check with the institute where you have registered yourself for CCC examination. DOEACC Society communicates all information to the respective institutes accredited for its Course(s). The results are also made available on the DOEACC web site <http://www.doeacc.edu.in>.

What do the different grades awarded to the candidates after examination, represent?

The examination result is represented as grades. The legend of grades is: D: 50% – 54%, C: 55% – 64%, B: 65% – 74%, A: 75% – 84%, S: 85% and over, F : Fail

To whom I should contact in DOEACC Society for enquiry related to CCC examination?

For general enquiry please contact the reception of DOEACC Society. Candidates are required to route all the correspondence regarding the 'CCC' Course/ examination through their respective institute including form submission. For enquiry related to accreditation of your institute please contact **HOW (Accreditation)**.