



## DOEACC Society

(An Autonomous Body of Department of Information Technology,  
Ministry of Communications & Information Technology, Govt. of India)  
Electronics Niketan,  
6, C.G.O. Complex, New Delhi – 110 003  
Tel: 011 – 24363330, 31, 32, 24363936 Fax - 24363937

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DOEACC Society (an Autonomous Body of the Department of Information Technology, Ministry of Communications and IT, Govt. of India), New Delhi is a premier IT Education and Training Institution in the non-formal sector. The objective of the Society is to carry out Human Resource Development activities in the area of Information, Electronics and Communications Technology (IECT) through its various Centres in the country, apart from Consultancy and allied services in India and abroad.

2. DOEACC Society is looking for a well qualified, experienced and dynamic person for the post of **Director at DOEACC Centre, Aizawl (Mizoram)**. The selected person will be appointed in the scale of pay of **Rs. 16,400-450-20,000 (plus other allowances as admissible under the rules) on term contract basis for a period of 5 years**. The term will be extendable keeping in view the performance of the person. The Aizawl Centre conducts various Training programmes in the area of Information Technology, Bioinformatics, Electronics and IT Enabled Services apart from providing design, development and consultancy services in the region.

The eligibility, experience and educational qualifications etc. required for the post, are mentioned as under :-

- i) **Number of posts** : 01 (One)
- ii) **Scale of pay** : Rs.16,400-450-20,000 (plus allowances as admissible under the rules).
- iii) **Term of Contract** : Five years
- iv) **Age** : 45 years (relaxation as per Govt. of India rules)
- v) **Qualification and Experience** :
  - a) Ph.D(Engineering/Science) with 10 years experience, OR
  - b) M.Tech./M.E. in the area of Information, Electronics, Communications Technology / Electricals / Mechanical / Production / Industrial Design etc., OR equivalent qualification with 15 years experience, OR

- c) B.E./B.Tech./BSc.Engg. in the area of Information, Electronics, Communications Technology / Electricals / Mechanical / Production / Industrial Design etc., OR equivalent with 20 years experience.

vi) **Desirable**

Working knowledge with various Training programmes in the area of Information Technology, Bioinformatics, Electronics and IT Enabled Services and in providing design, development and consultancy services will be an added qualification.

vii) **Job responsibilities:**

The person selected for the post will be overall incharge as Head of the Centre and will be responsible for providing dynamic leadership on all technical, administrative and financial management of the Centre. He/She is expected to fully exploit the revenue generation potential to help produce quality human resources in the area of Information, Electronics and Communication Technology (IECT). The Director will function under the control and supervision of the Executive Director, DOEACC Society.

**How to apply:**

The applications in the prescribed proforma giving reference to the advertisement/post with full particulars namely; Name; Father's Name; Nationality; Date of Birth; Permanent Address/Address for communication; caste category; Educational Qualifications with marks obtained; Experience; present post held with salary drawn etc. alongwith copies of relevant documents and two passport size photograph should be sent in an envelope super-scribed as "Application for the post of "Director, DOEACC Centre Aizawl" and addressed to the Registrar, DOEACC Society, Electronics Niketan, 6, CGO Complex, New Delhi – 110 003 within one month from the date of publication of this advertisement. Those who are working in Govt./PSUs/Autonomous Bodies must apply through proper channel. An advance copy of the application may be sent directly.

**Note:**

1. Applications which are not in conformity with the requirements indicated in the advertisement are liable to be rejected.
2. Only short-listed candidates will be called for interview. Mere fulfilling of requirements as laid down in the advertisement does not qualify a candidate for interview.
3. The person(s) who had already applied against the earlier advertisement need not apply again.

PROFORMA OF APPLICATION FOR THE POST OF DIRECTOR, DOEACC  
CENTRE, AIZAWL

1. Name:
2. Father's/Husband's Name:
3. Whether married/Unmarried:
4. Nationality:
5. Date of Birth / Age:
6. Permanent Address:
7. Address for communication:
8. Caste category: (Whether SC/ST/OBC):
9. Educational qualifications with marks obtained:
10. Experience:
11. Present post held and since when:
12. Scale of pay & Basic pay:

Full Signatures of the candidate

Date:  
Place:

CERTIFICATE TO BE GIVEN BY THE AUTHORITY FORWARDING THE  
APPLICATION

Certified that the above information given by Shri / Ms .....  
..... has been verified from the service records and found to be correct. It  
is also certified that no disciplinary action either pending or contemplated against  
him/her. The ACRs for the last 5 years and Vigilance Clearance Certificate is enclosed  
herewith.

(Signature of the Competent Authority)  
Seal with Name, Designation & Address

Dated: